

MAHARAJA SRISCHANDRA COLLEGE

GUIDELINES AND EXAMINATION SCHEDULES FOR THE STUDENTS APPEARING FOR B.A/B.SC/ SEM II & IV AND PART - I & II (1+1+1) EXAMINATIONS 2020

The students should have the following items at the beginning of the exam.

Check List

- A. A smartphone or a laptop/desktop with internet connection.
- B. Authorised scanner in her/his device.
- C. Own e-mail id (for eg. Souravganguly96@gmail.com).
- D. The mail id provided by the college in which the PDF of the scanned answer copy will be sent (this will be uploaded soon in the college website and also with the question paper).
- E. College website Address (www.msccollege.org)
- F. University Registration Certificate
- G. Roll No (Students of 1+1+1 system should write their old Roll Number)
- H. Adequate number of A4 size pages/ White pages
- I. Front page/Top Sheet of the Answer Script (See Page No 4 for sample)
- J. Black/Blue Ball point pen

GENERAL INSTRUCTIONS:

1. The students will get **2 (two) hours** for answering the questions of **50 marks**.
2. Questions for each paper / module of different subjects would be available in the **College Website** before the commencement of the said examination on specified dates. If the students face any problem in downloading the question

paper, please contact **Sri Surajit Das-9477242802, Prof Kuntal Mitra-9674191745 or Prof Sujatra Bhattacharyya-9830275452**

3. Students are strictly asked to follow the instructions mentioned in the question paper strictly regarding the number of questions to be answered within the **stipulated time of two hours for 50 marks.**

4. The scripts are to be **hand-written**. Students must use **A4 size white paper** (not ruled) to answer the questions (preferably). They must write on one side of the page only, using **blue / black ball point pen.** (preferably)

5. Before the examination candidate should keep the **top sheet or front page ready**. On the front (1st) page, students must write clearly the **Name of the examination, University Registration No., University Roll No. (as applicable), Subject, Paper, Total number of sheets used & Date of Examination, Phone no and whatsapp no.** Please go through the sample top sheet/ front page of the answer script given below this guideline.

6. Page Number, University Registration Number & Roll Number must be mentioned clearly on every page of the answer script. Try to answers all parts of the same question one after another.

7. For Smartphone mobile users, an **authorised document scanner app must be installed** prior to the examination. Otherwise , a scanner can be used.

8. On completion of the examination, students have to scan each page one by one using these, and create a PDF file for the answer script. Answer script in any other format will not be accepted. **Try to keep margins in all of the pages.** While scanning the answer script candidate should scan the pages according to the page numbers so that the examiners can get the answers in chronological order. Scanning should be done with care so as to make the answer script file readable/legible.

9. Please note that a **single PDF file has to be created for each examination paper.**

10. The size of the file should strictly be less than 25MB

11. Students are required to e-mail the PDF file of the answer scripts to the specific mail ID that would be provided by the college for Honours /General streams of different departments, within half an hour after the completion of that particular examination. **Please write your roll no as the name of the PDF file and your paper number and roll number in the subject of e-mail sent to the college.**

For example,

Name of the PDF : 182212-21-0999

Subject of the e-mail: CC4 182212-21-0999

The **e-mail IDs** in which the students have to send the PDF of their scanned answer scripts will be uploaded in the **college website shortly**. The students can get the e-mail id (in which the scanned copy of the answer script will be sent) also along with the question paper for that particular examination.

12. The students should remember that the **time for downloading the question paper and uploading the scanned PDF of answer script is maximum half an hour.**

13. The students unable to upload the scanned PDF of the answer scripts can submit the hard copy of the script physically to the college office between 5PM to 8 PM strictly on the same day of that particular examination. However in this pandemic situation the students are advised to submit it online in the respective mail id which will be provided in the college website shortly and also along with the relevant question paper.

14. Students who are able to successfully submit the PDF file online must not submit any hard copy to the college.

15. Phone, desktop, laptop or any similar devices should be fully charged, so that examination would not be hampered during power cut. Students are also requested to check their data plan.

16. Do not put your name or signature on the answer script

17. All papers of B.A/B.SC PART 1 & 2 (1+1+1 system) and Sem 4 and 6 will be of 50 marks and of 2 hours duration. For pattern of marks, the students may contact to the respective departments.

18. For **practical examinations** the respective department will contact the students and the students are advised to follow the notices uploaded in the college website daily.

SAMPLE COPY OF THE TOP SHEET/ FRONT PAGE OF THE ANSWER SCRIPT:

Name of the examination	B.A Part-II (general) Examination, (1+1+1) 2020
Subject	Economics
Paper	III
Modules/Group/Unit (if any)	
Date of examination	01.10.2020
Examination Roll No (If any)	2212-47-0001
University registration Number	212-1121-0987-19
Total no of pages in the answer script including the top sheet	12 (twelve)
Phone No	
Whatsapp No	

SAMPLE-2

Name of the examination	B.A Sem II (Honours) Examination, 2020
Subject	ENGLISH
Paper	CC4
Modules/Group/Unit (if any)	
Date of examination	01.10.2020
Examination Roll No (If any)	182212-21-0999
University registration Number	212-1114-0999-19
Total no of pages in the answer script including the top sheet	16 (sixteen)
Phone No	
Whatsapp No	

For assistance, call

PROF KUNTAL MITRA

9674191745

PROF SUJATRA BHATTACHARYYA

9830275452

MAHARAJA SRISCHANDRA COLLEGE
B.A/B.SC EXAMINATION SCHEDULE 2020 for
PART I & PART II (Under 1+1+1 System)

	Part I Examinations		Part II Examinations	
Time	11 am to 1 pm		2 pm to 4 pm	
Date	Honours	General	Honours	General
01.12.2020	All Hons Paper I (50Marks)		All Hons Paper III (50Marks)	
03.12.2020	All Hons Paper II (50Marks)		All Hons Paper IV (50Marks)	
05.12.2020		History/Geo/Math Paper I (50Marks)		History/Geo/Math Paper II(50Marks)
07.12.2020		Pol.Sc/Hindi/Bengali/English Paper I (50Marks)		History/Geo/Math Paper III(50Marks)
08.12.2020		Education/Economics Paper I (50Marks)		Pol.Sc/Hindi/ Bengali/ English Paper II(50Marks)
09.12.2020		ENGC (25 Marks) (11am-12 noon) and BNGM / HINL (25 Marks) (12.30pm-1.30pm)		Pol.Sc/Hindi/ Bengali/ English Paper III(50Marks)
11.12.2020				Education/ Economics Paper II (50Marks)
12.12.2020				Education/ Economics Paper III (50Marks)

MAHARAJA SRISCHANDRA COLLEGE
B.A/B.SC EXAMINATION SCHEDULE 2020 for
SEMESTER II & IV (Under CBCS)

	Semester II Examinations		Semester IV Examinations	
Time	11 am to 1 pm		2 pm to 4 pm	
Date	Honours	General	Honours	General
01.12.2020	All Hons CC-3		All Hons CC-8	
03.12.2020	All Hons CC-4		All Hons CC-9	
05.12.2020	GE-1 (CC-2) (History/Geo / Math)	GE-1 (CC-2) (History/Geo/Math)	All Hons CC-10	GE-1 (CC – 4) (History/Geo/ Math)
07.12.2020	GE-1 (CC-2) (Pol.Sc/ Hindi)	GE-2 (CC-2) (Pol.Sc/Hindi)	All Hons SEC-B-4	GE-2 (CC – 4) (Pol.Sc/Hindi)
09.12.2020		GE-3 (CC-2) (Education/Economics)		SEC-B (Pol.Sc/Hindi)
10.12.2020			GE-2 (CC-4) (Education /Economics)	Only for B.SC (Gen) GE-3 (CC 4) (Economics)
11.12.2020	AECC-2 ENVS	AECC-2 ENVS		Only for B.A (General) LCC-2 (Bengali/Hindi)



(Shyamal Kr. Chakraborty)
Principal

Principal
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